



# ERIE ELEMENTARY PTCO NEWS

SEPTEMBER 2010

<http://www.erieelementaryptco.com>

## Volunteer Opportunities

We are still in need of last minute helpers for the Jog-A-Thon on September 17th. If you are available to help (all day or one shift only) by passing out water, giving out medals, or by cheering on your child's class, please contact Jenny M a g g e r t a t [jennymaggert@gmail.com](mailto:jennymaggert@gmail.com).

The first Parent-Teacher Conferences will be held in

October. As always, we will be providing dinner to the teachers during conferences. We will need the help of all classrooms to collect the supplies we need for these meals. Look for information later this month on how you can help with the donation of food items, food preparation, set-up & clean-up.



*Volunteers are not paid, not because they are worthless but because they are priceless.*  
- Author Unknown

## Upcoming Events

- PTCO Meeting  
Thursday, Sept. 9th  
6:30 pm in the Library
- Jog-A-Thon  
Friday, Sept. 17th
- Chick-fil-A  
All School Fundraiser  
Tuesday, Oct. 5th

## Jog-A-Thon

It's time to get those running shoes ready for our biggest fundraiser of the year!

The Erie Elementary School Jog-A-Thon will take place on Friday, September 17th. Watch for pledge envelopes, prize list, and running schedule to come home around September 3rd. Mrs. Beamer's kindergarteners and preschoolers who attend T/TH or M-TH will have their own mini Jog-A-Thon on September 16th.

We are in need of volunteers and sponsors for the event. Please contact Jenny Behnke at 303.828.2579 or [robjenb@earthlink.net](mailto:robjenb@earthlink.net) if you are interested or know someone who is.



## Student Directory

Each year the Erie Elementary School PTCO compiles a Student Directory. To have your family listed in the directory, please fill out the [Directory Information Sheet](#) and return it to the school office prior to the deadline of September 10, 2010. The directory will be published in early October. Each family that returns the form signed, and by the due date, will receive a directory and any updates. If we do not receive your form by the due date we cannot guarantee your listing. Please contact Terri Parsell-Sherry if you have any questions at 303.828.0360 or [tpsherry@yahoo.com](mailto:tpsherry@yahoo.com).



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## Free Money Programs



There are several programs available for Erie Elementary School to earn Free Money. We are in our 2nd year of the **Shopping 4 Students** contest at The Orchard Town Center in Westminster. From August 15th until May 9th our school is vying for a share of \$15,000 in Orchard gift cards for the school. Please visit their website for details and bonus point opportunities at [http://www.shoppingpartnership.com/points/orchard\\_tc.htm](http://www.shoppingpartnership.com/points/orchard_tc.htm). Drop off your receipts at the school and we'll turn them in for you so you don't have to!



Last year parents who used **Target's RedCards** earned Erie Elementary \$554. Please shop for your Back to School items at Target (using your RedCard Visa Credit, Debit or Check Card). You'll need to designate Erie Elementary as your school of choice. [https://redcard.target.com/redcard/rc\\_main.jsp](https://redcard.target.com/redcard/rc_main.jsp)



By designating your school of choice you can earn Erie Elementary additional \$\$\$ when you purchase Back to School items at **Safeway** between Aug. 11th and Sept. 14th. [http://www.safeway.com/IFL/Grocery/BackToSchool2010#iframe\\_top](http://www.safeway.com/IFL/Grocery/BackToSchool2010#iframe_top)



Help us win 50,000 bonus box tops for our school - no purchase necessary. Visit **Box Tops 4 Education** at <http://www.boxtops4education.com> and click on the 500,000 Bonus Box Tops tab to get started.

As a reminder, we have bins located in the front of the school to collect "Box Tops for Education", "Campbell's Labels for Education", "Tyson A+", "Orchard Receipts", "CapriSun" (and other brand) juice pouches, old cell phones, cd's, video games, VCR tapes, ink jet cartridges, etc. which we'll turn in for free money for the school.

**Questions about Free Money?** Email us at [freemoneyerie@gmail.com](mailto:freemoneyerie@gmail.com).

## Staff Appreciation

The teachers and staff at Erie Elementary School work endlessly and diligently in the job that they do for our children. In order to show our gratitude, we give them a small token of appreciation once a month throughout the school-year. Our Staff Appreciation Committee is looking for donations of 40oz. bags of Hershey's Miniature Candy bars, thin decorative ribbon, and 3x3 square Post-It notes. If you are able to donate any of these items, please deliver them to the school anytime during the month of September. We sincerely appreciate your help!

## Chick-fil-A Fundraising Nights



Chick-fil-A has once again generously agreed to host four school fundraiser nights at their Larkridge location in Thornton (16670 Washington Street). This year these nights will be all school fundraisers instead of grade level events. On these evenings, a percentage of your bill will be donated to Erie Elementary School. Relax with some great food and give back to your

school. Drive thru orders qualify too. Our first Chick-fil-A Night will be on **Tuesday, October 5th**. Please check the PTCO Calendar on our website for additional dates: <http://www.erieelementaryptco.com>.

## Book Fair



Psssstttt! Look up in the sky!  
It's a bird! It's a plane! It's...  
...almost time for the Book Fair!  
Coming in October --  
"Reading Saves the Day"



**SPIRIT SHOP**

<http://www.erieelementaryptco.com/spirit.cfm>



# HELP WANTED!

The Erie Elementary PTCO is looking for volunteers to help with a variety of tasks, events, and programs. Whether you have 15 minutes a day, 1 hour per week, 1 day per month, or a schedule that is too difficult to predict, **WE NEED YOU!**

We have been very fortunate in the past to have a great group of parents supporting our school with their time and efforts, but we need more help from existing and incoming parents. Please read a description of the different areas where we need more involvement and then carefully consider which position(s) will be the best fit for you, our students, and staff. We thank you in advance for any & all help that you can provide! Remember... when we all do a little, it can add up to a lot! Do you have a "little" time to give?

## PTCO PARENT VOLUNTEER SIGN-UP FORM

PARENT NAME: \_\_\_\_\_

CHILD'S NAME: \_\_\_\_\_ CHILD'S TEACHER: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL/OTHER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

\*Correspondence is done primarily through email. Please check here \_\_\_\_\_ if you wish NOT to be contacted through email.

After reading the position descriptions on the next page, please check the boxes for the activities/areas where you are willing to volunteer. We encourage you to help in as many positions as you are comfortable doing. When complete, please return this form to your child's teacher or to the front office. You will be contacted by Jenny Maggert, the PTCO Volunteer Coordinator. For questions or additional information, Jenny can be reached at 303-828-0692 or [jennymaggert@gmail.com](mailto:jennymaggert@gmail.com).

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> PTCO Class Representative ( <i>year-round</i> )   | <input type="checkbox"/> Parent Partner ( <i>on-call, year-round</i> )    | <input type="checkbox"/> Jog-A-Thon Assistant ( <i>Sept. 17<sup>th</sup></i> )               |
| <input type="checkbox"/> Book Fair Assistant ( <i>October</i> )  | <input type="checkbox"/> Spring Carnival/Silent Auction ( <i>Spring</i> ) | <input type="checkbox"/> Conference Meals Asst. ( <i>Oct. &amp; Jan.</i> )                   |
| <input type="checkbox"/> Yearbook Committee ( <i>year-round</i> )  | <input type="checkbox"/> Vision/Hearing Screening ( <i>TBD</i> )          | <input type="checkbox"/> Gift Wrap Volunteer ( <i>Dec. 13<sup>th</sup>-16<sup>th</sup></i> ) |
| <input type="checkbox"/> School Directory Assistant ( <i>Mid Sept.</i> )   | <input type="checkbox"/> Food Prep./Baked Goods ( <i>as needed</i> )      | <input type="checkbox"/> Library Volunteer ( <i>year-round</i> )                             |
| <input type="checkbox"/> Office Helper/Copy Cat ( <i>year-round</i> )  | <input type="checkbox"/> OTHER _____                                      | <input type="checkbox"/> I am willing to help with anything!                                 |
| <input type="checkbox"/> I wish not to commit to a specific task at this time, but please contact me if/when help is lacking on an activity. |   |  |

I am available to help most often:

- |                                    |                                    |                                   |
|------------------------------------|------------------------------------|-----------------------------------|
| <input type="checkbox"/> Daytime   | <input type="checkbox"/> Evenings  | <input type="checkbox"/> Weekends |
| <input type="checkbox"/> At School | <input type="checkbox"/> From Home |                                   |



## VOLUNTEER OPPORTUNITIES & POSITION DESCRIPTIONS CONTINUED...

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### **YEARBOOK COMMITTEE** (*Year-Round ~ Aug 2010 through May 2011*)

In order to make our yearbook successful, we need a committee willing to help the Yearbook Coordinator by taking digital pictures and helping design & create the yearbook. The yearbook is compiled online, so the majority of the work can be done at home, with the exception of periodic committee meetings in the fall and early spring.

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### **GIFT WRAP VOLUNTEERS** (*December 13<sup>th</sup> – 16<sup>th</sup>*)

We provide our teachers with complimentary gift-wrapping the week before winter break. We need volunteers to donate wrapping paper, tags, ribbons, boxes, and tape. Volunteers are also needed to help wrap the gifts that week. The teachers greatly appreciate this and it provides us the opportunity to give them the gift of service!

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### **SCHOOL DIRECTORY ASSISTANT** (*Late September*)

Once the directories are printed, help is needed to assemble & distribute the directories.

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### **PREPARING FOOD & BAKED GOODS** (*Ongoing/As Needed*)

Every now and then we show the EES Staff our appreciation by treating them to some homemade goodies. If you enjoy baking and would like to help in this area, please let us know!

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### **VISION & HEARING SCREENING ASSISTANT** (*DATE TBD*)

Volunteers are needed to help test each child's vision and hearing, leading children to/from classrooms, and organizing the flow of students in/out of testing rooms. This is a one-day event and training is provided that morning. No previous experience is necessary.

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### **LIBRARY VOLUNTEER** (*Ongoing Year-Round*)

Volunteers are needed to help Candi Cloud (EES Librarian) by shelving books, repairing books, reading to the students, and other tasks within the library.

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### **OFFICE HELPERS AND COPY CATS** (*Ongoing Year-Round*)

Volunteers are needed a few hours a week to work in the staff work room making copies, collating, stapling, hole punching, cutting, pasting, die cutting, and doing any other odd jobs that are needed by the teachers and office staff.

## **Short on time? You can still help us in these areas...**

**FREE MONEY:** In order to get "free money" for our school, we collect Box Tops For Education, Campbell's Soup Labels, Capri Sun pouches, and more! Please help us collect these items and drop them off at the school. Visit the PTCO website <http://www.erieelementaryptco.com/> for a complete list of accepted items.

**SHOPPING FOR STUDENTS:** Erie Elementary is vying for a share of \$15,000.00 and you can help us earn a share simply by shopping at The Orchard & delivering your original receipt to the school or by having your original receipt validated at the Guest Services kiosk at The Orchard Town Square. Check out the Shopping 4 Students website for more information.  
[www.shoppingpartnership.com/points/orchard\\_tc.htm](http://www.shoppingpartnership.com/points/orchard_tc.htm)

**CHICK-FIL-A:** We will be doing a few fundraising nights at the Chick-Fil-A Larkridge location. Chick-Fil-A has been very generous to us, and these fundraising nights have been a huge success. When these nights are scheduled, we need your support! Please plan on eating dinner at Chick-Fil-A, dropping your receipt into the designated box, and encouraging your friends and family to do the same. A portion of all proceeds gets donated directly to our school.



## VOLUNTEER OPPORTUNITIES & POSITION DESCRIPTIONS

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### **PTCO CLASS REPRESENTATIVE** (*Year-Round ~ Aug 2010 through May 2011*)

You will be the direct point of contact between your teacher, classroom parents, and the PTCO. You will work with the Volunteer Coordinator by making phone calls, forwarding emails, and helping to get the word out about upcoming events and volunteer needs. You will be required to attend one training meeting at the beginning of the school year, volunteer and be connected within your classroom, and regularly attend PTCO meetings as scheduled. By connecting with the PTCO and the classroom, you will be able to identify and notify others about issues that arise throughout the year. Your dedication to this position is critical in order for all parents to feel well informed and in order to maximize volunteer opportunities and parent involvement.

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### **PARENT PARTNER** (*On-Call, Year-Round ~ Aug 2010 through May 2011*)

A teacher's job is never done! They spend countless hours before school, after school, late into the night, & even time on the weekends doing all of the behind-the-scenes tasks that teaching involves. This year we would like to introduce a new service that will expand our volunteer base and lessen the load on our teachers. Teachers have been asked & encouraged to fill out "Volunteer Vouchers" for tasks that Parent Partners can do to help them. These tasks will include things such as replacing bulletin boards, sharpening pencils, grading papers, reading to the children, helping a student 1-on-1, leading a small group or center, cutting, organizing the classroom bookshelf, doing the Scholastic book order, and any other small tasks within the classroom. This service will help the teachers tremendously and will allow them to know that we are here to help whenever they need us! A large group of Parent Partners are needed so that we can respond promptly when vouchers are redeemed! Some tasks will need to be done at the school, but many others can be done at home. The time commitment will be small, but the impact is sure to be large!

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### **JOG-A-THON ASSISTANT** (*September 17<sup>th</sup>*)

As the primary fundraiser for the PTCO, the Jog-A-Thon has become a tradition that kids, teachers, and parents look forward to each year. Volunteers are needed the day of the event, and will work with the Jog-A-Thon Coordinator to help make this event run as smoothly as possible. You will be responsible for serving water & popsicles, handing out medals, leading children in/out of the building, and stepping in wherever needed that day. You may work a specific time slot (with your child's class if desired) or volunteer to help for the entire day.

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### **BOOK FAIR ASSISTANT** (*October*)

The annual Scholastic book fair takes place during the week of conferences. All of the proceeds go directly towards our school library. Volunteers are needed to assist the Book Fair Coordinator by setting up, working the checkout registers, helping with the cake-walk, and taking down the books at the end of the event. Time slots will be available in the mornings, daytime, and evenings.

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### **SPRING CARNIVAL & SILENT AUCTION ASSISTANT** (*Early Spring*)

In the spring the PTCO hosts a spring fair complete with carnival games, food & music! During the fair, custom gift baskets made by each classroom will be auctioned off. Volunteers are needed to help the Spring Fair & Silent Auction Coordinators set-up, sell tickets, facilitate carnival booths, and clean-up at the event of the event.

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### **CONFERENCE MEALS ASSISTANT** (*October & January*)

Each semester during parent/teacher conferences, we provide dinners to our teachers and staff. The supplies needed for the meals are donated by each classroom, but volunteers are needed to help the Hospitality Coordinator with preparation prior to the event, set-up the day of the event, and clean-up after the event.



# PTCO Directory Information Sheet

Erie Elementary School  
Parent/Teacher/Community Organization

Please complete the following information to have your family listed in the school directory and return to the school office.

Family Name: \_\_\_\_\_

Mother/Legal Guardian's name: \_\_\_\_\_

Father/Legal Guardian's name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number(s): \_\_\_\_\_  
(please indicate cell or home)

\_\_\_\_\_

Email Address: \_\_\_\_\_

\_\_\_\_\_

*Student Name(s)*

*Teacher Name*

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

## **Deadline: September 10, 2010**

Each family that returns this form, signed and by the due date, will receive a finished directory and any updates. If we do not receive your form by the due date we can not guarantee your listing.

Parent Signature : \_\_\_\_\_  
(required)