

Erie Elementary School PTCO Meeting Minutes – January 20, 2010

Location: Erie Elementary School Library

Meeting Called to Order By: Karyn Hogan, PTCO President

Time: 7:00 pm

Attendance #: 15

Officer and Committee Chair Reports

President: Karyn Hogan

Welcomed attendees and shared agenda. Discussed technology carts (see Old Business) and financial requests (see New Business)

Vice President: Faith Siler

The Life Song Church of Erie will host a spaghetti dinner to benefit the Haiti disaster relief effort on Saturday, January 23rd at 7:00 pm, at Lifesong. The cost is \$5 per person and all proceeds will go to organizations providing relief. This event is organized by Linette Williams.

Treasurer: Michelle Kelley.

Treasurer's report read and accepted. Report attached.

Our current budget is \$19,000 and as we've been frugal in spending in an attempt to save for the tech carts we currently have a balance of close to \$15,000. We've received \$605 from the Boxtops program. Keep sending them in. \$185.44 was received from Famous Dave's for the all school fundraiser and we've had \$2,078 in yearbook sales to date. Michelle went over breakdown of the budget to clarify how we determined the amount that the PTCO could put towards funding the purchase of the tech carts (see attached budget). With \$9,057.81 as the projection for funds in the clear, and the knowledge that we will finish out the year with more, we discussed the purchase of 9 or 10 sets of document camera/projector units. Michelle also mentioned that if faculty grants for next year were reduced to \$100 dollars we could purchase 2-3 more sets.

Secretary: Karen Winkler

Meeting minutes from the 12/16/2009 meeting were approved.

An overview of the meeting with House Rep. Jack Pommer regarding the state budget and the impact on K-12 funding was given.

Meeting participants were provided with a handout.

Administrative Update: Larry Shores

Not present – Candi Cloud provided an update.

Erie Elementary School has been designated by the district as one of the recipients of added technology starting Fall 2010. Currently 8 complete tech carts are planned. Principal Shores and Candi Cloud will meet with Joe McBreen, executive director of instructional technology on February 2nd to negotiate the best arrangement of technology to impact the most students. We may ask for wireless internet and/or laptops for each teacher while the PTCO and the principal's budget covers the cost of document camera/projectors units. We won't know the details until after this meeting. Principal Shores had designated up to \$10,000 from the school budget to make sure we meet teacher and student needs in this area. We are committed to getting additional technology tools in use as soon as possible.

Staff/Teacher Liaison: Candi Cloud

A demonstration of the document camera/projector unit was given. The goal is acquiring 24 units as the projection for next year is for 23 classrooms. Among many other things, this technology tool provides the opportunity for virtual learning to replace instructional units lost because of lack of funds for materials. They save time and expense, and are the best way to capitalize on teachable classroom moments. Eagle Crest PTCO and community purchases these two years ago and since using them no one can imagine how they got along without them.

Staff/Teacher Liaison: Sue Kelsall

The 3rd annual Love and Logic classes begin after conferences. Free daycare will be provided through an arrangement with the Tigger Time staff. The parent library in the counseling office has many Love and Logic resources such as CDs, books, and DVDs. There are still some openings left.

Staff/Teacher Liaison: Ami Larson

The teachers have been busy assessing students in preparation for the upcoming conferences.

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Hospitality / Volunteer Coordinator: Linette Williams

Not present – Karyn Hogan provided an update.

Conference meals will be provided by the 2nd-5th grade classes. There are still some items needed plus help with cleanup. If you had an excess of volunteers from your class who can help fill in the gaps please contact Linette at 303.828.9572.

Community Events Coordinator: Theresa Johnston

There is still some money left in the budget to hold another community event. One is being considered for March.

Fundraising Coordinator: Jennifer Behnke

We received two checks, one from Famous Dave's all school fundraiser for \$185 and the other from the 2nd/3rd grade Chick-fil-A fundraiser for \$175. The CFA turnout was low due to weather and community conflicts and yet it still raised nearly as much as the all school fundraiser. It was decided that we will not host another all school fundraiser this year. For next year we will look instead at the possibility of having monthly Chick-fil-A fundraisers for each individual grade level instead of grouping them together. Karyn Hogan added that in March or April a fundraising committee would be formed and encouraged attendees to be a part of that and provide input for things we should focus on next year.

Yearbook: Terri Parsell-Sherry

The yearbook cover is being designed by Raquel Hinman and Candi Cloud. The 5th graders will get to vote on the top five artwork and Principal Shores will choose the winner. All others will be used throughout the book. We are about halfway to our sales goal and will be promoting the books possibly at the conferences as well. Teachers need to review their class portraits and we still need parents to submit classroom candids.

Free Money: Heidi McDonald

Not present – Karyn Hogan provided an update.

We've received \$608 in from the Boxtops program. The next check will be cut in April. We are still doing the other recycling programs like bags, Capri Sun and ink cartridges. The school contest at The Orchard will continue all through May as well.

Old Business

Karyn Hogan provided a background on the PTCO's decision to fund the technology carts. The discussion actually began a couple years ago and last year the PTCO fundraising committee decided on making this the goal for 2009/2010. Principal Shores discussed this with the teaching staff and received unanimous support from them. Based on budget projections it was determined that we could support funding of up to \$10,000 towards this.

Karyn asked for a formal vote on committing up to \$10,000 towards the purchase of document cameras/projectors. The vote passed unanimously 15-0.

New Business

Karen Winkler presented an overview of a Parenting Safe Children workshop. The Erie Police Department may be able to help subsidize this if there is enough interest in bringing this to Erie. A survey of interest sheet was circulated among attendees and a handout was provided. Several attendees who have attended this workshop commented favorably on it.

Karyn Hogan discussed the need for setting criteria and a process for submitting financial requests that are above and beyond the existing faculty grants, or come from other organizations. We need to come up with a process to handle these and determine how much money to set aside. Possibly there would be two periods in which requests would be taken (one at the beginning of the year and another halfway through the year). A written request plus a presentation to the PTCO board would be needed for consideration.

Announcements

Next Meeting is 02/24/2010 in the Erie Elementary School Library at 7:00 p.m.

Meeting Adjourned At: 8:20 p.m.

Minutes Compiled By: Karen Winkler, Secretary

2009-2010 PTCO Budget	Budget amount	Spent 15-Dec-2009 to 20-Jan-2010	Expenditures Year-to-Date	Remaining Line- Item Balance
Benevolence	\$100.00			\$100.00
Communications	\$150.00			\$150.00
Directory				
Community Events	\$300.00			\$300.00
Family Nights				
Dues, Memberships, Professional Fees	\$1,350.00		\$575.00	\$775.00
Erie Chamber of Commerce (\$100)				
Insurance (\$415)				
Banking				
Optimist Club				
State Filing Fee/Nonprofit status				
CPA				
State Fee				
PO Box Renewal (\$60 = 1.5 yr)		\$40.00		
Fundraising Incentives	\$350.00		\$60.00	\$290.00
Faculty Grants	\$8,450.00			\$5,081.07
Full Time (28 @ \$200)		\$47.36	\$1,479.14	
Part Time (6 @ \$100)				
Principal's Fund (\$1600)			\$1,589.79	
Preschool Scholarship (\$650)			\$300.00	\$350.00
Field Trip Allocations	\$3,450.00			\$3,450.00
Kindergarten (\$750)				
1st Grade (\$750)				
2nd Grade (\$450)				
3rd Grade (\$600)				
4th Grade (\$450)				
5th Grade (\$450)				
Staff Appreciation	\$1,350.00		\$261.31	\$1,088.69
Playground Equipment	\$250.00			\$250.00
School Events	\$1,000.00		\$695.00	\$305.00
Office Supplies	\$250.00	\$14.20	\$25.15	\$224.85
Yearbook	\$200.00			\$200.00
PAWS Program	\$600.00			\$600.00
Vision/Hearing Screening	\$100.00		\$135.28	-\$35.28
Spring Carnival/Silent Auction	\$1,000.00			\$1,000.00
Miscellaneous	\$900.00	\$66.50	\$91.52	\$808.48
Total Budget	\$19,800.00	\$168.06	\$5,212.19	\$14,937.81

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2009-2010 PTCO Income & Pass-Through	Amount Raised	Expenditures As of 20-Jan-2010	Expenditures Year-to-Date
Jog-A-Thon	\$25,172.90		
Prizes			
iPod (\$58.40)			
Prize Labels (\$12.32)			
Prize bags/etc. (\$11.52)			
Preschool prizes (\$8.12)			
CC/Popcorn parties		\$134.11	\$390.86
Other Supplies			
Envelopes (\$150)			
Cups/Ice/Water (\$50)		\$50.00	\$200.00
Scrips			
Free Money			
Ink Cartridges			
Box Tops	\$605.02		
Tyson			
Safeway 10%			
Walmart - recycled bags			
Capri-Sun			
Spirit Shop Merchandise		\$3,345.80	\$3,345.80
Hats (\$450)			
Adult Sweatshirts (\$1333.81)			
[\$1175 + \$158.81 S/H]			
T-Shirts, water bottles (\$1561.99)			
Merchandise Sold	\$2,931.00		
Chick-Fil-A			
Kindergarden/1st [Feb 9]			
2nd/3rd [Dec 8]	\$175.00		
4th/5th [Oct 20]	\$265.00		
Specials/Preschool [Apr 6]			
Odyssey of the Mind [Nov 12]	\$116.00		
Famous Dave's [Nov 11th]			
Yearbook	\$1,974.00		
		Total Expenses	Remaining
Helping Hands Fund	\$437.00	\$44.69	\$392.31
Gifted & Talented Fund	\$87.06		
Preschool Cookie Sales	\$4,272.00	\$2,964.40	\$1,307.60
Wyatt Field Trip \$	\$220.00		
Sherman Field Trip \$	\$349.00		
Morris Field Trip \$	\$340.00		
3rd Grade Field Trip \$	\$400.00		
Odyssey of the Mind	\$116.00	\$50.00	\$66.00
Total Funds Raised	\$31,238.92 ↘		
		\$27,302.26	
Total Funds Spent	\$3,936.66 ↗		

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Starting Balance: July 1, 2009	\$24,684.91	↘
		\$4,884.91 ↘
2009/2010 Budget	\$19,800.00	↗
Current Budget Spent	\$5,212.19	
Remaining money in budget	\$14,587.81	

\$9,057.81 projected funds in the clear

JAT funds raised	\$25,172.90	↘
		\$4,172.90 ↗
Projected 2010/2009 Budget	\$21,000.00	↗

Document Camera and Projector	\$982.52
AverMedia CP300	\$417.52
Epson Powerlite 83+	\$565.00

9 sets	\$8,842.68
10 sets	\$9,825.20

If we reduce faculty grants next year to \$100 \$2,800.00 saved = almost 3 more camera sets...